



Area Preparation Checklist

Our cameras “see” everything, and capture reality as it is. It’s your responsibility to be very diligent and make sure the entire captured area is presented at its best. Please have the location ready upon the arrival of the BirdsEye VR technician by following the below checklist.

EXTERIOR

- ✓ Doorways that lead between areas of interest must remain open, all other doorways should be closed.
- ✓ Move any staff/owner vehicles from the driveway/in front of property and park away from the property to be captured.
- ✓ Place garbage bins and anything that is not attached in the garage/lockup, or out of sight.
- ✓ Straighten outdoor furniture (as applicable).
- ✓ Cut grass and remove all weeds from cracks in concrete.
- ✓ Ensure that all signage is up-to-date and appropriate.
- ✓ Remove any unwanted items.
- ✓ If the BirdsEye VR technician is shooting during business hours, make sure that guests as well as staff are informed and out of the area.

INTERIOR

- ✓ Doorways that lead between areas of interest must remain open, all other doorways should be closed.
- ✓ Turn ALL inside lights on, including lamps, under counter lights and stove lights.
- ✓ Turn ALL fans OFF (no moving parts).
- ✓ Replace any burned out bulbs.

- ✓ Open all drapes and blinds on windows with a good view.
- ✓ If blinds are down, ensure they are all equally angled open.
- ✓ Hide all personal photos, artwork, jewelry or any sensitive items that you don't want seen.
- ✓ Leave doors open to rooms that you'd like part of the virtual tour, and close doors to rooms that you don't want to be accessed.
- ✓ Conceal cords. Unplug them from the wall if needed (except lights).
- ✓ Turn all televisions off, or put television to a single image screen.
- ✓ Remove any clutter.
- ✓ Remove hanging mirrors at the end of hallways, or place tall potted-plants in front of them. This helps keep the camera from being obvious in mirrors when mirrors cannot be avoided.
- ✓ Advise us if there are any detached rooms/suites that aren't accessible from indoors.

ADDITIONAL NOTES

Store all removed items in closets, cabinets or pick an area that won't be captured during the 360 photography/3D scans. (Be careful when choosing this area since a 3D/360 capture system can see everything within a line-of-sight.) Make sure that unwanted items are NOT placed outside of windows.

****Matterport Pro2 Camera Disclaimer****

Mirrors: Please note that while we do our best to avoid capturing the Matterport camera in mirrors and reflective surfaces, sometimes we cannot completely avoid it. Matterport is a closed reality capture system meaning that everything present in a room that can't be hidden or moved may be seen, and cannot be removed or corrected in Photoshop after the shoot.

Outdoor use: The Matterport Pro2 3D camera is designed for indoor use. Outdoor scanning in 3D is conditional to direct sunlight & weather conditions. UV light interference causes errors, misalignment, and "holes" to appear. Dawn, dusk, and overcast are the best conditions for outdoor 3D scanning. If a 3D scan cannot be done, 360° panoramic views will be captured instead. If outdoor capture is mandatory for your project, the Leica BLK360 scanner which is designed for large outdoor scanning projects can be used at an additional cost TBD per project.